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Port of Kemi Ltd. access control register

- concerns Visy Access Gate recording access control system.

The purpose of access control register

The access control system of Port of Kemi Ltd. is based on the international ISPS (ship and port facility security) code which allows moving within the port area only with an access permit admitted by Port of Kemi Ltd. The access control system administers access permits of persons visiting or moving within the port area of Port of Kemi. Also, the access control system guarantees industrial peace for the employees working in the port area as well as it improves work safety and protects the property located in the land and water areas of Port of Kemi.

Moving within the port area is monitored by access and visitor permits along with vehicle tags. Use of access or visitor permits and vehicle tags create a register where all (granted and rejected) visits at the port area are registered with dates and times of the visit. With surveillance camera pictures and videos, the access control system creates a recording of the visits.

Data content of the register

Data content of the register includes license plate number of the applicant's vehicle along with contact information of the applicant, contact information of the company where the applicant is working, information about the access permit and in case of visitors, access permit information about the visit.



The purpose of processing personal data

Data collected is processed according to the regulations set by General Data Protection Regulation. Collected data is used to identify persons and vehicles moving within the land and water areas of Port of Kemi. Rejected/unauthorised access occurrence is investigated, and the sanction is tailored according the seriousness of the violation.

Data sources

Data collected is received from access permit applicants in their consent. In order to Port of Kemi to admit an access or visitor permit, the applicant of the permit must assign the information needed.

Data is also collected from surveillance cameras and vehicle tag readers. The controller has placed the cameras and readers in appropriate places. The controller informs about the surveillance in the port area with "Recording camera surveillance" -signs and stickers. The vehicle tag readers record the movement of a vehicle in the port area.

Data disclosures

Data collected is not disclosed nor transferred outside the Port of Kemi, EU or EEA, unless it is necessary for e.g. invoicing purposes. Data can be disclosed to authorities if a request is based on national or EU laws.

Deletion of the data

Personal data given via the access control system is stored for four years.

Recordings are stored for one month unless taking care of unfinished matter requires longer data storing period.

Recordings from surveillance cameras are deleted after two weeks.

Protection of the data

A. Manual data: Data is processed and stored in locked facility with limited access of authorized employees of Port of Kemi.

B. Digital data: processing data is limited to authorized employees of Port of Kemi. The network and the server of Port of Kemi are protected according to rules and regulations and have restricted access. Logging in to the system requires a personal access identification. The office of the controller of the data is located inside ISPS security zone.



Right to claim the correction of the data stored

By the claim of the registered person, the controller corrects, deletes or completes the collected personal data that is incorrect, unnecessary, incomplete or obsolete. The processing of the personal data is based on the permission given by the registered person. The registered person has the right to retract the permission and claim for the deletion of personal data concerning the registered person.

